



Grant Application

Please complete the form in black ink and write clearly

Please return the completed application form to:

- WRVS Benevolent Trust, PO Box 567, Tonbridge, TN9 9LS
- Or by email: enquiry@wrvsbt.org.uk

If you have any queries, please telephone **07894 060 517**, Leave a message and we will return your call.

Applicant Information – about the person who need help

Full Name: _____ Date: _____
Title First Last

Address: _____

Town County Postcode

Telephone: _____ Email _____

Date of Birth _____



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WVS/ WRVS/ Royal Voluntary Service History

If you are not currently volunteering with RVS but have done so in the past, please give as much detail as you can of your service below and the name and details of anyone who may be able to confirm this.

WRVS Volunteer number: LM

Date of Joining: _____ Date of Leaving: _____

Main Project: _____ Project manager / organiser: _____

Project Manager phone number: _____

Any other projects past/ present Please List:

<u>Project</u>	<u>Manager / Organiser</u>	<u>Telephone Number</u>

I give my permission for you to contact RVS and for you to provide to them my name and contact details for the purposes of confirming my volunteering and for them to provide any membership/volunteering data held about me relevant to this application.

(Please tick the box if you agree)

Signed

Date

Name

WRVS Benevolent Trust, PO Box 567, Tonbridge, TN9 9LS,
a registered charity in England and Wales no. 261931.

Telephone: 07894 060517, e-mail: enquiry@wrvsbt.org.uk, www.wrvsbt.org.uk



Information about the claim

1. What is the money to be used for?

2. What is the total cost? (Please enclose 2 cost estimates)

3. How much money are you asking for?

4. Have you applied to the WRVS Benevolent trust before for a grant?

5. Are you applying for help from any other body?



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6. Additional information you would like to give to support your application?

Financial Information (supporting evidence may be requested)

MONTHLY INCOME	
Salary	
Pension	
Other State Benefits	
Other	
TOTAL Monthly Income	£
OTHER	
Other Assets	
Savings Investments	
TOTAL Other	£

MONTHLY EXPENSES	
Mortgage or rent	
Service charge	
Council Tax	
Electric/Gas/Water	
Other heating	
Car / transport	
Telephone	
Other (please give details)	
TOTAL Monthly Expenses	£



WRVS Benevolent Trust – Working with SSAFA

Do you have any connection with a past or present member of the Armed Forces?
(E.g. husband/wife/son/daughter/mother/father)

YES

NO

Please pass my contact details onto SSAFA

We will only pass on your basic contact details and then SSAFA will contact you directly and in confidence.

SSAFA - Soldiers, Sailors, Airmen and Families Association – www.ssafa.org.uk

Please indicate how you heard about the Benevolent Trust:

Action Magazine \ WRVS Association \ Project manager \ Other (*please specify*)

I confirm that to the best of my knowledge and belief the information given is correct.

I understand that the data collected on this grant application form will be retained by the WRVS benevolent Trust for the purpose of administering this and any future grants and that it will be held in accordance with the Data Protection Act 1998.

Signed

Date

Name



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Information to help you complete the form

The form should be filled in using **black ink**. Please **PRINT** names, addresses, and other important details

It is important the form is fully completed. It is better to provide too much information, rather than not enough.

We know that some of the questions are very personal, but without full information, we will be unable to consider the application. If there are questions that you are unable to answer, please explain why.

What is the money for?

As examples,

- a. A new stair carpet as my one of 30 years is now threadbare
- b. A motorised scooter as I am unable to walk more than a few yards
- c. New spectacles as mine are held together with sticky tape

Outline of Financial Situation

When completing the part about income you will need to record things like your pension, both state and private, any benefits you receive, and any salary and savings that you have.

It is very important to note that having savings will not bar you from applying, or from receiving a grant.

There is a list of expenses, which are your essential monthly payments which you need to complete.

We are aware that you have to buy food so there is no need to mention it, and trips to the hairdresser do not count.

References

We are only able to help members (staff or volunteers) of WVS, WRVS and Royal Voluntary service (RVS), so it is important to explain how you have been involved.

If you do not have a volunteer number, we will contact RVS head office for confirmation of your volunteering.

If you are still volunteering we will contact your project manager. If you are retired, we could speak to your last manager/organiser, if you have their details.

Occasionally, you may have support from a third party, for example a social worker or GP.

If they have given you letters, we would need to see what they say and will return originals if you are not able to photocopy them.

All matters are dealt with in the strictest confidence